



UNPAID INTERNSHIP: FARMERS MARKET FOOD ASSISTANCE INTERN

Growing Hope encourages people of color and individuals who possess an in-depth understanding of poverty or economic hardship to apply. We welcome a diverse pool of applicants and make employment decisions on the basis of merit. We do not discriminate potential employees based on race, creed, age, physical ability, national origin, sex, gender identity, sexual orientation or marital status. Accommodations will be made so that the application process and position is made accessible for qualified applicants.

Position Description:

The Food Assistance Intern(s) will work with the Ypsilanti Farmers Market team to operate and enhance the food assistance and token currency programs at the Ypsilanti Farmers Markets. Interns will gain a thorough knowledge of food assistance programs at farmers markets and participate in outreach and marketing to optimize food assistance participation at the Ypsilanti Farmers Markets. The Food Assistance Interns will assist with the distribution of token currencies at one or both of our Ypsilanti Farmers Markets (YFM). This includes the Tuesday afternoon YFM-Downtown and/or the Saturday morning YFM- Depot Town. Additionally, each intern will choose a topic of their choice related to food insecurity and farmers markets for self-study. This intern will work under the supervision of and report to the Farmers Market & Nutrition Manager.

Tasks include:

- Organize, maintain, and keep inventory of token supplies in storage and at market.
- Operate various technologies to process credit card and SNAP/EBT transactions.
- Accurately distribute tokens. Keep detailed and accurate records of all token transactions.
- Educate customers on proper use of SNAP/EBT and the other currencies and ways to pay at our YFM.
- Answer questions for vendors and customers regarding food assistance and token currency programs.
- Assist with data entry and program evaluation.

Qualifications:

- Be able to work in all weather conditions.
- Good interpersonal and communication skills, with some experience providing customer service to visitors of all backgrounds.
- Ability to work efficiently and accurately in counting, distributing, sorting, and recording tokens.
- Proficient with Microsoft Word, Excel, and PowerPoint.
- Passion for healthy food, an interest in food justice and food systems, and a belief that all people deserve access to healthy food.
- A team player who will pitch in as needed for the market set up and take down, and other market needs as they arise.
- Reliable transportation to the Farmers Market(s)

Unpaid Availability: Ability to work Tuesdays and/or Saturdays during the outdoor market season for a minimum of 12 hrs/week. Outdoor Market season runs from May-October. Market Hours are 3-7pm Tuesdays and 9am-1pm Saturdays.

Summer Term: April 27, 2020-August 31, 2020. Intern applicants who can serve for the Fall Term will be given priority.

Fall Term: August 17-October 30, 2019. Indoor Market continues until December 17, 2019. Preference given to someone who can stay on until December.

Minimum commitment requirement is **10 hours per week for 12 weeks.**

To Apply: Please provide a list of relevant experience or resume, and a brief cover letter (1 page) that includes what you hope to gain during your internship, and what you think you could most contribute. Please include your desired hours and schedule availability. Send application to apply@growinghope.net. Applications accepted until Sunday March 15th at 5:00 pm. No formal education is required for this position.