



YPSILANTI FARMERS MARKET - INDOOR

2018-19 Vendor Application

Growing Hope is an Ypsilanti-based nonprofit dedicated to helping people improve their lives and communities through gardening and increasing access to healthy food. We manage all Ypsilanti Farmers Market locations.

The purpose of the Ypsilanti Farmers Markets is to provide vibrant community spaces for local farmers and small businesses to sell directly to their customers, with an emphasis on increasing access to healthy foods for underserved communities.

LOCATION & TABLE INFO

The Ypsilanti Farmers Market - Indoors location is 16 South Washington – at the Ypsilanti Farmers MarketPlace -- between the Beer Cooler and the Ypsilanti Thrift Shop. This market will be open on Tuesday afternoons from 3-7pm, weekly from Nov 6th - Dec 18th and the 2nd and 4th Tuesday of the month January-April.

We will have space for a limited number of vendors. Each vendor will be allotted space for one 8ft table. Vendors should expect to only be able to utilize the space directly in front and directly behind the table, not the sides of the table. 6' will be available to rent for \$6/day on a first come first serve basis. Please email market@growinghope.net if you will need to rent a table.

VENDOR NAME & CONTACT INFORMATION:

Have you been a vendor at the Ypsilanti Farmers Markets Before? Y / N

If you are a returning vendor, has your contact info changed in the past year? Y / N

Vendor Name(s)

Farm, Business, or Organization Name

FARM/ BUSINESS Address

City/State/Zip

Phone

Email

Website

Facebook/Other Social Media

Emergency Contact (Name AND phone)

Reimbursement Check Info: Please tell us who to make reimbursement checks payable to. Include name and address.

16 S Washington
Ypsilanti, MI 48197
ph:734.707.1795



www.growinghope.net
market@growinghope.net
facebook.com/growinghope

PRODUCTS TO BE SOLD:

The Ypsilanti Farmers Markets are open to vendors of local products. Local means produced in Michigan, preferably within 100 miles of Ypsilanti. All produce sold in whole, uncut form must be grown in Michigan. Other food products need to be produced locally or by you or your family/business. Crafts also need to be handmade locally by you or your family/business, not store bought. See Ypsilanti Farmers Markets Policies for more details.

VENDOR BALANCE AND CRITERIA FOR ACCEPTANCE:

Growing Hope reserves the right to limit the number of any type of vendors to ensure balance at the market, including consideration of products' health impacts. Vendor applicants are accepted to sell at the market at our discretion, and vendors may be accepted only for certain market dates; we will notify you in writing for how long and what dates you are accepted for vending. We consider proximity to Ypsilanti, vendor history at our markets, past policy compliance and complaints registered, previous completion of vendor evaluation, commitment to multiple dates, and overall product balance. Submitting a vendor application does not ensure a spot at the market.

Vendor Type: PRIMARY

Choose **only** the category that represents a **majority** of your sales

Produce Meat and Seafood Dairy Eggs Plants and Flowers
 Value Added (Baked goods, honey, jam, salsa, etc) Prepared Foods Craft/Service Other

Vendor Type: ALL

Choose **ALL** product categories that you are applying to sell

Produce Meat and Seafood Dairy Eggs Plants and Flowers
 Value Added (Baked goods, honey, jam, salsa, etc) Prepared Foods Craft/Service Other

ALL VENDORS:

List the products you expect to sell. **Please be as detailed as possible.** List the types of produce, baked goods, crafts, etc. that you plan to bring to market. Only products listed on this application will be approved for sale at the market. Vendors must have any new products approved by market management before bringing them to market. The Ypsilanti Farmer's Markets are open to vendors of local products, with an emphasis on fresh produce. **All produce sold must be grown in Michigan.** Crafts also need to be handmade, not store bought. Photographs of products are encouraged but not required.

CROP/PRODUCT	ORIGIN	PRODUCED BY
<i>Example: Pine Wreaths</i>	<i>Milan, MI</i>	<i>Joe Smith</i>

Value-Added Foods Vendors: *Value-added refers to products that have been processed through baking, cooking, canning, fermenting, preserving or spinning techniques (e.g., baked goods, cheese, jams, dried fruit, pickles, yarn, etc...)*

I am producing foods under Cottage Food Law **Yes No**

I am producing foods in a commercial kitchen and have all appropriate licenses for my business **Yes No**

Cottage foods vendors: If you have taken any classes (Building Blocks, MDARD webinars, etc) pertaining to cottage food rules and regulations please list them here

Do you require electricity? **Yes No**

Do you require accommodations for physical limitation or disability? **Yes No**

Produce Vendors:

Where have the products been grown or produced?

___ my own farm/garden What percentage grown yourself? ___%

___ other growers (list name(s) of grower/farm/garden, address, and products sold)

Please describe your growing practices and certifications (pesticide free, integrated pest management, GAP certified, etc..)

LICENSING/INSURANCE:

Each vendor must furnish to Growing Hope a current and valid copy of any and all licenses and permits necessary for their operation (if they have not already during the 2018 outdoor season.) *If you are unsure if Growing Hope has your current licenses/permits on file, please submit a copy with this application.* Vendors are encouraged to obtain their own insurance against all liabilities.

- Are you required by the State of Michigan to be licensed for any aspect of your business? _____ *If so, please attach copies of current licenses.*
- Do you carry general liability insurance or product liability insurance for this business/farm? _____ *If so, please attach a copy of your certificate of insurance.*



MARKET DATES & RATE

The deadline for 2018/19 priority vendor applications is October 9th. Market Management will issue status notifications no later than October 16th. Vendors may still apply after these dates but review and acceptance/waitlist of vendors will be on a rolling basis. Vendors can choose to apply and pay in advance for a discount, or choose to attend individual market dates and pay a daily fee on site. Receipt of an application and fees does not guarantee acceptance to the market. If accepted to vend, vendor fees are nonrefundable. Market Fees will be scheduled for specific market dates and cannot be transferred unless arranged in advance with the Market Manager. In the event of a no call/no show vendors will be required to pay in advance for all future market dates. See Ypsilanti Farmers Market Policies for details on applications, fees, and waitlists.

The Ypsilanti Farmers Market – Indoor will be open on **Tuesdays from 3pm-7pm**

Please choose all the dates you would like to attend:

November 6 November 13 November 20 November 27

December 4 December 11 December 18

The indoor market will continue in 2018 on the **SECOND AND FOURTH TUESDAY Jan- April**

January 8 January 22 February 12 February 26

March 12 March 26 April 9 April 23

The table fee will be \$20/day. The fee for all 15 markets (paid by 10/30) is \$225 (15 dates x \$15 per day)

The priority deadline for vendor applications is on October 9th. Applicants can expect to be notified of their status by October 16th.

HOLD HARMLESS/SIGNATURE:

Growing Hope and its Ypsilanti Farmers Markets are not responsible for product liability or the paying of sales taxes by individual vendors. The Market is not held responsible in any way for any loss of vendor property by theft, vandalism, or anything outside of the control of the market staff or volunteers. Vendors agree to indemnify and hold harmless Growing Hope and the City of Ypsilanti and assignees from and against all liability, claims, demands, losses, damages, levies and causes of action or suits of any nature whatsoever, arising out of or related to activities at the Ypsilanti Farmers Markets.

By signing this application, I agree that:

- 1) I have read, understood, and agree to the guidelines contained in this application and the Ypsilanti Farmers Market Policies
- 2) I will obtain all applicable permits and licenses from local, state, and federal regulatory agencies.
- 3) Growing Hope reserves the right to deny any vendor application or ask a vendor to discontinue participation in the market.

Signature: _____

Date: _____

CREDIT AND SNAP (EBT/BRIDGE CARD) AGREEMENT

The Ypsilanti Farmers Markets accept credit/debit and EBT/SNAP/Bridge Cards, which are processed through Growing Hope. Acceptance of EBT/SNAP is expected by ALL vendors who have eligible products. Acceptance of credit cards is also expected by all vendors.

AGREEMENT:

I agree to follow all of the rules as explained in the Ypsilanti Farmers Market Policies and realize that the privilege of using the EBT/credit services is contingent on following these policies.

I understand that if market staff observe or receive evidence of my failure to abide by this agreement, the market may immediately suspend or terminate my approval to accept Credit and EBT cards, and the offense may result in a fine or affect my ability to participate in the market.

I understand that it is my responsibility to inform my family and employees of these rules before they sell at the market on behalf of my farm or business.

Vendor Signature

Date

Vendor Name (Printed)

GROWING HOPE PHOTO RELEASE:

I, _____ give Growing Hope and their legal representatives and assigns, the right and permission to publish, without my charge, photographs or videos taken of my image.

I do hereby grant permission to Growing Hope, its agents and others working under its authority, full and free use of video/photographs/audio containing my images/likenesses/voice. I understand these images and sounds may be used for promotional publications, news, research and/or educational purposes.

I do further certify that I am of legal age and possess full legal capacity to execute the foregoing authorization and release form.

Name (please print): _____

Signature: _____

Date: _____

Abstaining from the photo release will not affect your application status in any way.

THANK YOU FOR APPLYING!

Completed applications can be emailed to Growing Hope at market@growinghope.net, mailed to:

Growing Hope c/o Ypsilanti Farmers Market, 16 S Washington Ypsilanti MI 48197

Please direct questions to:

Dayna Popkey, Farmers Market and Nutrition Manager at 734-707-1795 or market@growinghope.net

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